Heelands School



Friendship, Respect, Self-belief, Cooperation, Challenge and Responsibility

POSITIVE BEHAVIOUR POLICY

Approved: July 2023 Review: July 2024

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1.Aims

This policy aims to:

- Create a positive culture that promotes excellent behaviour, ensuring that all children have the opportunity to learn in a calm, safe and supportive environment
- Establish a whole-school approach to maintaining high standards of behaviour that reflect the values of the school
- Outline the expectations and consequences of behaviour
- Provide a consistent approach to behaviour management that is applied equally to all children
- Define what we consider to be unacceptable behaviour, including bullying and discrimination

2.Legislation and statutory responsibilities

This policy is based on advice from the Department for Education (DfE) on:

- Behaviour and discipline in schools: advice for Executive Headteachers and school staff, 2016
- Behaviour in schools: advice for Executive Headteachers and school staff 2022
- Searching, screening and confiscation at school 2018
- Searching, screening and confiscation: advice for schools 2022
- The Equality Act 2010
- Keeping Children Safe in Education
- Exclusion from maintained schools, academies and pupil referral units in England 2017
- Suspension and permanent exclusion from maintained schools, academies and pupil referral units in England, including pupil movement 2022
- Use of reasonable force in schools
- Supporting children with medical conditions at school

It is also based on the special educational needs and disability (SEND) code of practice.

In addition, this policy is based on:

- Section 175 of the Education Act 2002, which outlines a school's duty to safeguard and promote the welfare of its children
- Sections 88-94 of the <u>Education and Inspections Act 2006</u>, which require schools to regulate children' behaviour and publish a behaviour policy and written statement of behaviour principles, and give schools the authority to confiscate children' property
- <u>DfE guidance</u> explaining that maintained schools should publish their behaviour policy online

Alternative Provision

Milton Keynes Primary Pupil Referral Unit, URN 1343 current Ofsted rating Good Manor Road, Fenny Stratford, MK2 2HP 01908 646147

admin@mkprimarypru.co.uk

3. Roles and responsibilities

3.1 The governing board

The Governing Board is responsible for:

- Reviewing and approving the written statement of behaviour principles (appendix 1)
- Reviewing this behaviour policy in conjunction with the Executive Headteacher
- Monitoring the policy's effectiveness
- Holding the Executive Headteacher to account for its implementation

3.2 The Executive Headteacher

The Executive Headteacher is responsible for:

- Reviewing this policy in conjunction with the Governing Board
- Giving due consideration to the school's statement of behaviour principles (appendix 1)
- Approving this policy
- Ensuring that the school environment encourages positive behaviour
- Ensuring that staff deal effectively with poor behaviour
- Monitoring that the policy is implemented by staff consistently with all groups of children
- Ensuring that all staff understand the behavioural expectations and the importance of maintaining them
- Providing new staff with a clear induction into the school's behavioural culture to ensure they understand its rules and routines, and how best to support all children to participate fully
- Offering appropriate training in behaviour management, and the impact of special educational needs and disabilities (SEND) and mental health needs on behaviour, to any staff who require it, so they can fulfil their duties set out in this policy
- Ensuring this policy works alongside the safeguarding policy to offer children both sanctions and support when necessary
- Ensuring that the data from the behaviour log is reviewed regularly, to make sure that no groups of children are being disproportionately impacted by this policy

3.3 Senior Leadership Team

The leadership team will:

- Promote good behaviour
- Support colleagues to implement policy
- The senior leadership team will support staff in responding to behaviour incidents
- Balance both support and challenge to analyse trends and patterns

3.4 Teachers and staff

The teachers and staff are responsible for:

- Creating a calm and safe environment for children
- Establishing and maintaining clear boundaries of acceptable pupil behaviour
- Implementing the behaviour policy consistently
- Communicating the school's expectations, routines, values and standards through teaching behaviour and in every interaction with children
- Modelling expected behaviour and positive relationships
- Providing a personalised approach to the specific behavioural needs of particular children

- Considering their own behaviour on the school culture and how they can uphold school rules and expectations
- Recording behaviour incidents promptly
- Challenging children to meet the school's expectations

3.5 Parents and carers

Parents and carers are expected to:

- Get to know the school's behaviour policy and reinforce it at home where appropriate
- Support their child in adhering to the school's behaviour policy
- Inform the school of any changes in circumstances that may affect their child's behaviour
- Discuss any behavioural concerns with the class teacher promptly
- Take part in any pastoral work following misbehaviour (for example: attending reviews of specific behaviour interventions)
- Raise any concerns about the management of behaviour with the school directly, whilst continuing to work in partnership with the school
- Take part in the life of the school and its culture

The school will endeavour to build a positive relationship with parents and carers by keeping them informed about developments in their child's behaviour and the school's policy, and working in collaboration with them to tackle behavioural issues.

3.6 Children

Children will be made aware of the following:

- The expected standard of behaviour they should be displaying at school
- That they have a duty to follow the behaviour policy
- The school's key rules and routines
- The rewards they can earn for meeting the behaviour standard, and the consequences they will face if they don't meet the standard
- The pastoral support that is available to them to help them meet the behavioural standards

Children will be supported to meet the behaviour standards and will be supported to develop an understanding of the school's behaviour policy and wider culture.

Children will be asked to give feedback on their experience of behaviour in school to support the evaluation, improvement and implementation of the behaviour policy.

Extra support and induction will be provided for children who are mid-year arrivals.

4. The school's philosophy, approach to behaviour and behaviour curriculum

"We want Heelands pupils to be curious learners who can persevere, challenge themselves and become kind and responsible citizens of the future.

Our whole school Values of FRIENDSHIP, RESPECT, SELF-BELIEF, CO-OPERATION, CHALLENGE and RESPONSIBILITY begin to lay those foundations for the future and promote British Values in an age-appropriate way for our pupils."

Here at Heelands School, this is our goal for all of our children by the time they end their journey with us.

Our behaviour policy is underpinned by our high expectations and positive praise. The freedom within this framework ensures that children succeed, no matter what their starting points are.

Relationships are fundamental to absolutely everything that we do. This is driven by our listening culture, our ability and perseverance to understand children as unique individuals and the determination to continually adapt provision until we see consistent success.

Children are expected to:

- Behave in an orderly and self-controlled way
- Show respect to members of staff and each other
- In class, make it possible for all children to learn
- Treat the school buildings and school property with respect
- Wear the correct uniform at all times
- Accept sanctions when given
- Refrain from behaving in a way that brings the school into disrepute, including when outside school

Where appropriate and reasonable, adjustments may be made to routines within the curriculum to ensure all children can meet behavioural expectations in the curriculum.

4.1 Mobile phones

Mobile phones, tablets and other technology are not allowed to be brought in to school.

5. Responding to behaviour

5. 1 Classroom Management

Teaching and support staff are responsible for setting the tone and context for positive behaviour within the school.

They will:

- Create and maintain a stimulating environment that encourages children to be engaged
- Display the behaviour curriculum or their own classroom rules
- Develop a positive relationship with children, which will include:
 - Greeting children in the morning/at the start of lessons
 - Establishing clear routines
 - Communicating expectations of behaviour in ways other than verbally
 - Highlighting and promoting good behaviour
 - Concluding the day positively and starting the next day afresh
 - Having a plan for dealing with low-level disruption
 - Using positive reinforcement

5.2 Safeguarding

We recognise that changes in behaviour may be an indicator that a pupil is in need of help or protection.

We will consider whether a pupil's misbehaviour may be linked to them suffering, or being likely to suffer, significant harm.

Where this may be the case, we will follow our child protection and safeguarding policy, and consider whether pastoral support, an early help intervention or a referral to children's social care is appropriate.

Please refer to our Child Protection and Safeguarding Policy for more information.

Our school ethos and philosophy around behaviour is to drive high expectations through praise, recognition and encouragement. Where there is a need to support behaviour, we want to personalise, support and prevent incidents occurring where possible and provide early intervention strategies for children so these do not become learnt behaviours or habits.

5.3 Responding to good behaviour

When a pupil's behaviour meets or goes above and beyond the expected behaviour standard, staff will recognise it with positive recognition and reward. This provides an opportunity for all staff to reinforce the school's culture and ethos.

Positive reinforcements and rewards will be applied clearly and fairly to reinforce the routines, expectations and norms of the school's behaviour culture.

Positive behaviour will be rewarded with:

- Praise
- Green Trackit points
- Stickers
- Note home in home school diary
- Sharing work with members of the leadership team
- Individual reward every time 25 Green Points are achieved
- Class reward when 500 Green Points are achieved as a class
- Celebration certificate awarded weekly to one child a class
- Other behaviours may be recognized individually in school by specific teachers and adults in different ways.

5.4 When behaviour is not good

When a pupil's behaviour falls below the standard that can reasonably be expected of them, staff will respond in order to restore a calm and safe learning environment, and to prevent recurrence of misbehaviour.

Staff will endeavour to create a predictable environment by always challenging behaviour that falls short of the standards, and by responding in a consistent, fair and proportionate manner, so children know with certainty that misbehaviour will always be addressed.

De-escalation techniques can be used to help prevent further behaviour issues arising, such as the use of prearranged scripts and phrases.

All children will be treated equitably under the policy, with any factors that contributed to the behavioural incident identified and taken into account.

When giving behaviour sanctions, staff will also consider what support could be offered to a pupil to help them to meet behaviour standards in the future.

5.5 Behaviour Level Procedures

Level	Severity	Example	Action
Positive	N/A	Showing our Values: Responsibility Resilience Respect	Praise Green Points Celebration Note in HSD Stickers
Low	Low	Persistent fiddling/ distracting others Accidental damage through carelessness Inappropriate noises Talking at inappropriate times Teasing others Not listening Shouting out	Reminder/ warning given
Orange	Moderate	Repeating low level behaviour after a warning Throwing equipment Not telling the truth Name calling Leaving the room without permission	Moved to a table on their own to reflect on their behaviour.

Yellow	Moderate/ Serious	Repeating low and moderate behaviour Rudeness to a member of staff Negative peer pressure Deliberate pushing Refusal Breaking health and safety rules Damaging work Spitting Disrupting class so that learning is affected	10 minutes time out in parallel class, note in home school diary
Red	Serious	Repeating low, moderate and serious Behaviour Being sexually explicit Vandalism Theft Damaging property Threatening other children Throwing equipment at someone Fighting Swearing Punching Kicking Bullying Homophobic behaviour Racist behaviour	Time with AHT, loss of 30 minutes lunchtime, parents called
High	Very serious	Repeating low, moderate and serious behaviour Sexual assault	Leadership meeting with parents, possible removal from class. Behaviour contract put in place.
	Extremely serious	Repeating low, moderate, serious and very serious behaviour. Severe examples of serious and very serious behaviour	Executive Headteacher involvement, possible suspension or permanent exclusion. Personal support plan put in place.

Personal circumstances of the pupil will be taken into account when choosing sanctions and decisions will be made on a case-by-case basis, but with regard to the impact on perceived fairness.

5.6 Reasonable force

Reasonable force covers a range of interventions that involve physical contact with children. All members of staff have a duty to use reasonable force, in the following circumstances, to prevent a pupil from:

- Causing disorder
- Hurting themselves or others
- Damaging property
- Committing an offence

Incidents of reasonable force must:

- Always be used as a last resort
- Be applied using the minimum amount of force and for the minimum amount of time possible
- Be used in a way that maintains the safety and dignity of all concerned
- Never be used as a form of punishment
- Be recorded on Trackit which will be automatically be recorded on 'My Concern'

When considering using reasonable force, staff should, in considering the risks, carefully recognise any specific vulnerabilities of the pupil, including SEND, mental health needs or medical conditions.

5.7 Emergency Procedure for Behaviour Management

Our staff team will carry out the following actions in an attempt to avoid any form of physical intervention

CALM APPROACH

- Use of appropriate body language- open, honest.
- Watching from a distance
- Monitoring wellbeing as you respond
- Talking to find a way back using a positive verbal approach 'How can we do this together?' Always mention their name.
- Give options, this or this

However, in line with DFE guidance use REASONABLE FORCE* 2013 reviewed 2015 and common law we may be required to use physical intervention as a last resort in the following circumstance -

- a child is putting themselves or others directly at risk (example: fighting on the playground).
- Serious risk of damage to property
- To maintain good order to the running of the school.
- If a child's behaviour may be deemed criminal

If a child is putting themselves or others at risk, the following procedure should be followed:

- Remove the rest of the children and/or yourself from the situation, keeping a visual on the child at all times.
- Contact a member of staff trained on positive handling for support.
- Keep a visual of the child until a designated member of staff arrives.

If a child Breaches the School Boundary

- Say "STOP!" and keep a visual.
- Inform a DSL immediately (who may then call the police).
- Always risk assess chasing the child as this may result in them running into the path of a vehicle.

6. Serious sanctions

6. 1 Time to reflect

Children are issued a 'time to reflect' at red level and take place at lunchtimes at 12.00pm for 30 minutes. Time to reflect at Heelands School is a time where children focus on learning from this and how they can make changes moving forwards. All staff are authorised to allocate this time to children, in line with this policy. 'Time to reflect' is spent with the Executive Headteacher, Associate Headteacher or Assistant Headteacher.

6.2 Removal from classrooms

Removal from class for 10 minutes happens at yellow level. The child will go to another classroom and spend the time reflecting on their behaviour.

On occasions, a child may be removed for a limited time from class in response to serious or persistent breaches of this policy. They will continue to receive education under the supervision of a member of staff that is meaningful, but it may differ from the mainstream curriculum.

Removal is a serious sanction and will only be used in response to serious misbehaviour. A member of the Leadership Team will only remove children from the classroom once other behavioural strategies have been attempted, unless the behaviour is so extreme as to warrant immediate removal.

Removal can be used to:

- Restore order if the pupil is being unreasonably disruptive
- Maintain the safety of all children

- Allow the disruptive pupil to continue their learning in a managed environment
- Allow the disruptive pupil to regain calm in a safe space

Children who have been removed from the classroom are supervised by SLT in most cases, and will be removed for a maximum of a day. Children will not be removed from classrooms for prolonged periods of time without the explicit agreement of the Executive Headteacher. Parents will be asked to attend a meeting with a member of SLT where a behaviour contract will be drawn up. The school will consider what support is needed to help a pupil successfully reintegrate into the classroom and meet the expected standards of behaviour.

If the school needs to consider an alternative approach to behaviour management for children who are frequently removed from class, a pastoral support plan will be set up and may include:

- Meetings with pastoral support
- Use of LSAs
- Short term behaviour report cards
- Multi-agency assessment

Staff will record all incidents of removal from the classroom along with details of the incident that led to the removal on Safeguard My School.

6.3 Suspension and permanent exclusions

The school can use suspension and permanent exclusion in response to serious incidents or in response to persistent poor behaviour, which has not improved following in-school sanctions and interventions.

The decision to suspend or exclude will be made by the Executive Headteacher and only as a last resort.

Please refer to our exclusions policy for more information.

7. Children with SEND

7.1 Recognising the impact of SEND on behaviour

The school recognises that children' behaviour may be impacted by a special educational need or disability (SEND).

When incidents of behaviour arise, we will consider them in relation to a pupil's SEND, although we recognise that not every incident of misbehaviour will be connected to their SEND. Decisions on whether a pupil's SEND had an impact on an incident of behaviour will be made on a case-by-case basis.

When dealing with behaviour from children with SEND, especially where their SEND affects their behaviour, the school will balance their legal duties when making decisions about enforcing the behaviour policy. The legal duties include:

- Taking reasonable steps to avoid causing any substantial disadvantage to a disabled pupil caused by the school's policies or practices (Equality Act 2010)
- Using our best endeavours to meet the needs of children with SEND (Children and Families Act 2014)
- If a pupil has an education, health and care (EHC) plan, the provisions set out in that plan must be secured and the school must co-operate with the local authority and other bodies

As part of meeting these duties, the school will anticipate, as far as possible, all likely triggers of misbehaviour, and put in place support to prevent these from occurring.

Any preventative measures will take into account the specific circumstances and requirements of the pupil concerned. For example:

- Use of personalised timetables
- Use of movement breaks
- Adjustment of seating plans
- Additional training for all staff
- Use of sensory/nurture spaces, when needed

Reasonable adjustments, personalised to each specific child

7.2 Adapting sanctions for children with SEND

When considering a behavioural sanction for a pupil with SEND, the school will take into account:

- Whether the pupil was unable to understand the rule or instruction
- Whether the pupil was unable to act differently at the time as a result of their SEND
- Whether the pupil is likely to behave aggressively due to their particular SEND.

If the answer to any of these questions is yes, it may be unlawful for the school to sanction the pupil for the behaviour.

The school will then assess if it is appropriate to use a sanction and if so, whether any reasonable adjustments need to be made to the sanction.

7.3 Considering whether a pupil displaying challenging behaviour may have unidentified SEND

The school's special educational needs co-ordinator (SENCO) may evaluate a pupil who exhibits challenging behaviour to determine whether they have any underlying needs that are not currently being met.

Where necessary, support and advice will also be sought from specialist teachers and/or others, to identify or support specific needs.

When acute needs are identified in a pupil, we will liaise with external agencies and plan support programmes for that child. We will work with parents to create the plan and review it on a regular basis.

7.4 Children with an education, health and care (EHC) plan

The provisions set out in the EHC plan must be secured and the school will cooperate with the local authority and other bodies.

If the school has a concern about the behaviour of a pupil with an EHC plan, it will make contact with the local authority to discuss the issue. If appropriate, the school may request an emergency review of the EHC plan.

8. Supporting children following a sanction

Following a sanction, the school will consider strategies to help children to understand how to improve their behaviour and meet the expectations of the school. At Heelands School, we see behaviour as a communication and want to learn with the child and family to support them to move forwards.

Possible strategies could be:

- Reintegration meetings with trusted adults
- Safe spaces
- Personalised provision
- Intervention
- Coaching/mentoring using data
- Work with external agencies to assess and support the needs of children

9. Training

All staff who work in the school will be supported in developing their behaviour management skills and their confidence in managing a range of behaviour situations.

Staff training opportunities during induction and throughout the year:

- De-escalation
- Restorative practice
- In-house training of ethos, systems and structures
- Team teaching

11. Monitoring arrangements

11.1 Monitoring and evaluating school behaviour

The school will collect data on the following:

- Behavioural incidents, including removal from the classroom
- Attendance, permanent exclusion and suspension
- Use of pupil support units, off-site directions and managed moves
- Incidents of searching, screening and confiscation
- Anonymous surveys for staff, children, governors, trustees and other stakeholders on their perceptions and experiences of the school behaviour culture

The data will be analysed frequently by the Behaviour Lead.

The data will be analysed from a variety of perspectives including:

- At school level
- By age group
- At the level of individual members of staff
- By time of day/week/term
- By protected characteristic

The school will use the results of this analysis to make sure it is meeting its duties under the Equality Act 2010. If any trends or disparities between groups of children are identified by this analysis, the school will review its policies to tackle it.

11.2 Record keeping

The school uses an electronic system called Trackit Lights. This keeps a record of all behaviour logged, both positive and negative. If a child's behaviour needs monitoring or is a cause for concern, more detailed notes may be kept by relevant staff. Incidents of a more serious nature are recorded on Safeguard My School.

11.3 Monitoring this policy

This policy will be reviewed and approved by the governing board every year.

At each review, the policy will be approved by the Executive Headteacher.

The written statement of behaviour principles (appendix 1) will be reviewed and approved by the Governing body every year.

12. Links to other policies

This policy links to the following policies:

- Exclusion
- Safeguarding
- Antibullying

14

Written statement of behaviour principles

- We believe in open and honest conversations with children. They are strong and powerful, know the difference between right and wrong and are predisposed to want to make relationships.
- Every pupil understands they have the right to feel safe, valued and respected, and learn free from the disruption of others
- Every pupil has the right to learn and no pupil has the right to disrupt the learning of others.
- All children, staff and visitors are free from any form of discrimination
- Staff and volunteers set an excellent example to children at all times
- Rewards, sanctions and reasonable force are used consistently by staff, in line with the behaviour policy
- The behaviour policy is understood by children and staff
- The exclusions policy explains that exclusions will only be used as a last resort, and outlines the processes involved in permanent and fixed-term exclusions
- Children are helped to take responsibility for their actions
- Families are involved in behaviour incidents to foster good relationships between the school and children' home life

The governing board also emphasises that violence or threatening behaviour will not be tolerated in any circumstances.

This written statement of behaviour principles is reviewed and approved by the full governing board every 12 months

Behaviour Contract

Track it lights colour	Behaviours to focus on	Strategies to help	Actions

Behaviour Risk Assessment Plan (BRAP)

	Name:								
	Date of birth:								
	SEND: Area of Need:								
	Behaviour Hierarchy of	measu	ıre: Universa	I/Addition	al/Targe	ted/In	tensive/Special	ist	
	Site:								
	Date:							Review:	
-	Triggers: (Describe the the use of Positive Han			/concerns	which a	re kno	own to have led	to crisis scenarios a	nd/or to
_	Indicators of pending c	risis: (D	escribe wha	t the beha	viour loc	oks/so	unds like)		
	Risk: Tick the level of p	otentia	l risk.						
	Lo	ow		M	edium			High	
	General risk: (Identify the major risks should physical intervention not be applied)								
	Injury to self				S	erious	damage to pro	perty	
	Injury to others Fleeing the scene without permission								
	Causing disorder Other: Please specify below								
Specific risk: (Identify the major risks should physical intervention not be applied and/or the potential risks as a consequence of intervention)									
Puncl	า		Pinch			Thr	ow objects		

Kick	Neck grab	Damage property	
Bite	Body grab	Throw furniture	
Head butt	Clothes grab	Punch/kick windows	
Weapons	False allegations	Other: Please specify below	

Diversion and distractions: (Describe interests, key words, objects, etc. which may divert the attention from an escalating crisis)

De-escalation: (Identify any strategies which have worked in the past or should be avoided)						
	Try	Avoid		Try	Avoid	
Verbal support and advice			Chill out (safe space)			
Scripted 'calm' speaking			Contingent touch			
'Choice' language			Withdrawal offered			
Reassurance			Withdrawal directed			
Negotiation/compromise			Fresh Face			
Firm clear directions			Stepping away			
Humour			Shouted instructions			
Consequence reminder			Planned ignoring			
Success reminder			Other: Please specify below			

Praise points/strengths: (Areas that can be developed and built upon)

Medical/health: (Are there any issues that should be taken into account of before physically intervening)

Agreed response protocol: most effectively)	(Hierarchy of adult actions in response	to escalating behaviour to avert and manage crisis
Supervisory requirements: safeguard the welfare of all		nool to provide during the course of plan to
Physical interventions: (Idea should be avoided)	ntify any techniques which are most ap	propriate, have worked in the past and/or which
After care: (Note any specif	ic requirements to support student fol	lowing physical intervention)
Student comments:		
Notifications: (Who will be	informed of the use of physical interve	ntion)
Sign:	Name:	Signature:
Student		
Parent/guardian		
Teacher		
Senior Leader		

Personalised Support Plan (PSP)

Personalised Support Plan

Trackit red incident		-after 2 incider Trackit -implei for 3 w	ct 2 red hts on - mented	PI (E -a bo	Behaviour Risk Assessment Plan (BRAP) -after 3 weeks of a behaviour plan not making expected progress-				Personalised Support Pla (PSP) -poor attendance, poor behaviour, risk of frequent exclusion- -6 week provision-
	Na	ame of PS	SP coordin	ator/Inclus	ion l	ead			
		K	ey Adult to	o monitor					
		Date	of PSP Imp	olementatio	on				
Name of Pupil									
Year Group						Teach	er		
					ı				
FSM		Р	upil Premi	ium	m EAL		SEND		
LAC		E	HCP in pla	ce	Ethnicity		Other		
Attendance	to date	e:							
Autumn 1	. %			Autur	mn 2	%		Spring 1 %	
Spring 2	%			Summer 1 %			Summer 2 %		
Fixed Term Exclusions Number of incidents			Fixed Term Exclusions Number of days		Reasons for the fixed term exclusion				
Number of internal isolations Number of physic						al int	erventions		

External Agencies						
Name of Agency	Key Worker	Date of Involvement Chronological order				

	Curriculum							
	Subject	Target	Working at					
Autumn 1	Reading							
	Writing							
	Maths							
Autumn 2	Reading							
	Writing							
	Maths							
Spring 1	Reading							
	Writing							
	Maths							
Spring 2	Reading							
	Writing							
	Maths							
Summer 1	Reading							
	Writing							
	Maths							

Current concerns

Clearly identify specific behaviours e.g. defiance, argumentative, confrontational, aggressive, dysregulation, behaviour that is discriminatory/bullying

Specific lessons, genders, times of day, specific staff

Aims of the PSP

E.g. reduce the number of fixed term exclusions Reduce the number of isolations/internals/physical interventions To support XXX in self regulating his/her behaviour

Triggers					
Specific subjects/teachers					
Specific times of the day					
Social times/transition times					
Internal or external triggers					

Presenting Issues What's working well and areas of concern							
School View							
Pupil Voice							
Parent Voice							
Additional information, if appropriate	feedback from current agencies						
Part-time timetable paperwork, if appropriate							
Strategies and targets	Links to SEND support plans, EHC document, GROW plans etc						

Scaling												
School View		0	1	2	3	4	5	6	7	8	9	10
Pupil Voice		0	1	2	3	4	5	6	7	8	9	10
Parent Voice		0	1	2	3	4	5	6	7	8	9	10

0 = not engaged in learning, not making progress, poor behaviour and attendance 10 = on target, fully engaged with learning, excellent behaviour and attendance

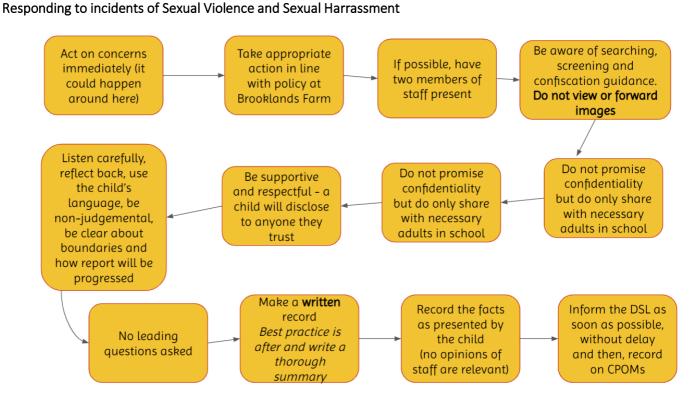
Current Provision

This shows in school provision and out of school provision

Specific child's folder attached, including timetables and analysis documentation

Agreed by								
	Signed	Print Name	Date					
Pupil								
Parent/Carer								
Class Teacher								
Assistant Headteacher								
Key Adult								
Inclusion lead PSP Co-Ordinator								

Appendix 5



^{*}On the above diagram, 'CPOMs' is 'Safeguard My School'.